



**Board of Trustees Meeting
November 17,2022
6:30 PM**

Call to Order: 6:40PM

In Attendance: Lisa Griswold, Ashley Bartley, Ellen Holmes-Henry, Liz Griffin, Sue Wade, Carol Vallett, Emily DiGiulio

Approval of Minutes from September 15, 2022, meeting: Correction to the savings account balance of \$6,560.76. Liz moved to accept correction, Carol second

Treasurer's Report:

- Checking: \$774.79
- Savings: \$6,560.98
- Early Lit Savings: \$1,116.79

Union Bank CD rates are still low, Carol still suggests that we wait.

Correspondence: Someone from Jericho Library approached us regarding our salary planning, collecting data from several libraries.

Updates

Highlights from our library since last meeting: Overview of adult and youth programs. Working on summary for Fairfax town report, submitted to Sarah Hadd. Inter Library Loans are popular – Elizabeth works very hard to get these books here quickly. We have a grant to cover the courier fees for the ILL's. Emily attended a webinar on the new service, Palace.

Budget 2023-2024: We have not heard anything back from the Select board. However, our budget has been submitted with the following explanations for the increases we saw.

- Inflation for books
- Summer camps more materials
- Expected postage increase

- Publicity increase due to staffing advertisement
- MISC. increased to \$500
- Followed town compensation plan

Early Literacy Project: 125 preschool packets were created for Goodbye Fall, Hello Winter. Roughly 650 books have been distributed since we started the ELP.

Elementary Book distribution: Roughly 875 books have been distributed from Pre-K through Grade 4.

Staffing: Weekly staff meetings have been held and very well received. Lisa has had several interviews that have not come to fruition. We are looking for a more solid evening staff. Looking for more flexibility.

Inclement weather policy: Updated last 9/12/2019 a little different from the town personnel policy. We will leave closures up to the discretion of the library directors.

Review Draft #4 Digital Use Policy: Who supervises the students waiting for the second bus runs, this has become a safety issue. The typical supervision has not been extended during bussing. Suggestion to send an email to all 3 school principals regarding the disrespectful behaviors of kids waiting for buses. Discussion to approve with grammatical changes and removal of #5(violent games). Ashley Bartley moved to approve, Carol Seconds – Approved.

New Business

Trustee Positions for 2023: Liz and Carol's terms are up and will not be rerunning. Discussion of who may or may not be interested in running. 30 signatures are needed, suggestion of 35 in the case of invalid signatures.

Ideas for FCL 50th Anniversary: 50 years as a community library. Each research a few different ideas to celebrate the library.

Other: Holiday Program that Noelle has approached us about sponsoring. Programing for kids and families, refreshments and prizes. Elizabeth and Noelle have been brainstorming ideas and date (leaning towards a Saturday morning). Building snowmen out of a variety of materials.

Next meeting: January 19, 2023 at 6:30pm

Adjourned: 7:43pm