**Fairfax Community Joint Board Meeting**

**Meeting Minutes / Unapproved**

**April 15, 2021, 6:30 PM**

Attendance via remote access

**Present** Lisa Griswold, Alan Maynard, Ashley Bartley, Elizabeth LaRosa, Emily DiGiulio, John Tague, Joy Mercer, Kathi Muehl, Nicole Vance, Sandy Alexander

**Call to Order** 6:30 PM

**Approval of minutes from October 22nd, 2020 Board Meeting**

Approved without corrections

**Correspondence**

None

**Quarterly Report**

\***School:**

The school library has been quiet. The book cart has been very popular in the elementary school. Middle and High School can request books online.

 Reading interventionalist, Wesley Dunn, has created great incentives for reading, contributing to an uptick in book check outs!

\***Town**

 Patrons feel more comfortable utilizing services.

 Nearly 150 book orders a month. Virtual programming has also seen an increase in participation.

 Moving forward with plan to install outdoor access point for Wi-Fi in the parking lot.

 Starting the second installment of the Early Literacy Project and has close to 100 children participating. This is an increase from 80 to 100 packets in the first installment. Each story has a craft and STEM project connected to the storyline.

 Strategic plan was finalized and will be reevaluated periodically. By-laws were updated to be clearer in qualifications and specifications of elections. Donation policy was finalized providing staff with process for taking in donations.

**New Business**

Will keep established routine through the end of the school year. After July 4th we can expect to transition to more traditional times. Will continue to recommend universal guidelines.

All the hard work of our library staff members is deeply appreciated. It is no small feat to pivot quickly and carry on.

**Next meeting**

Thursday, October 21st at 6:30

**Adjourn** 7:36pm

Respectfully submitted,

Ashley Bartley

Secretary

Fairfax Community Library Trustees