**Fairfax Community Library Board of Trustees**

**Meeting Minutes / Unapproved**

**January 21st, 2021, 6:30 PM**

Attendance via remote access

**Present** Trustees: Lisa Griswold / Chair, Pat Gallant, Elizabeth Griffin, Ellen Holmes-Henry, Carol Vallett and Emily DiGiulio / Fairfax Community Librarian

**Call to Order** 6:33 PM

**Approval of minutes from November 19th, 2020 Board Meeting**

Approved with corrections

**Treasurer’s Report**

Checking / $ 710.35

Savings / $ 1537.88

Early Literacy / $ 1100.00

CD / $ 5281.99

Two deposits $ 17 / Damaged interlibrary loan book

$ 30 / Donation

Expenditures:

$200 Holiday gifts / Staff

$356.80 / first bill for Early Lit initiative

No news from town manager re: proposed budget

**Correspondence**

None

**Updates**

**\*Highlights from our library since last meeting:**

During curbside pick-up (2 days a week Tuesday and Thursday) there have been 10-25 bags put out for pick-up along with numerous free items: “take and make” activities, health and wellness resources and a printed calendar.

In person appointments are available on Tuesdays.

Staff took the ALICE training offered through the school.

A short report was sent to Brad Docheff (town manager) for the town report.

We are working with the Town Park and Rec department for a new “Story Walk” in the works for the rec path.

A list has been put together for books dedicated to new babies welcomed to town.

**\*By-Laws:**

Suggested changes were approved. Carol will run it past Brad and get his take on it. Emily will post.

**\*Early Literacy Project:**

The first installment is ready with the book “Snowman at Night” . 80 packets of the book with four activities have been put together and has been dropped off to two pre-schools. Waiting to hear from four other pre-schools if they are interested.

There is also a writing activity sequencing act and an intro letter which includes info re the importance of reading (parent resource).

Also, Elizabeth has made two videos which are up on Youtube. One is STEM based and the other arts and crafts. These can be accessed through the library website.

**New Business**

There are four people interested in the two open board positions.

**Next meeting**

Thursday, March, 18th at 6:30 via zoom

**Executive Session**

Entered 7:17

Out of Executive Session 7:42

**Adjourn** 7:42pm

Respectfully submitted,

Ellen Holmes-Henry

Secretary

Fairfax Community Library Trustees