

Fairfax Community Library
Trustee Meeting Minutes
February 19, 2015

The Trustees' meeting was called to order at 6:30 by chair Toni Jiwatram. Present were: Liz Griffin, Janel Gamm, Pat McNall, Toni Jiwatram, and Debbie Landauer.

There was no public input.

We received the three following letters.

Keagan Calkins, library assistant wrote requesting maternity leave to begin July 28 2015, and concluding October 30 2015. Mary Lou Opper who has substituted for Keagan in the past will take her place at this time.

A motion was made by Janel, seconded by Pat, that we approve Keagan's unpaid maternity leave. It passed unanimously.

Annette Hansen wrote a formal letter of resignation from her post as Program Planner.

The State Department of Libraries wrote to inform the librarian that they were not going to require a standards application from the librarian as they are redoing the library standards. Debbie will still have to write a public library report, but there will be no standards data to report.

The unapproved minutes of the 12/18/14 Trustees' meeting were reviewed and after Pat made the motion to accept, and Janel seconded the motion, they were approved.

New Business

Nicole Vance, the new Program Planner, was introduced to the Trustees by Debbie.

Pat McNall, who is not running for trustee, was thanked for her many years as trustee and treasurer.

Town Meeting is on 2/28. The town part of the meeting will follow the School Board presentation. This year we will again have a table with materials about the library available for meeting attendees. Pat McNall will bring the basket to the meeting.

There are two candidates for trustee. Pat Reeves will be on the ballot for a two year term. After town meeting Toni will write to the Select Board and request that they appoint Pat Gallant for year's term.

New trustees will have an orientation at the next Trustees' meeting on March 26.

Debbie has sent letters to the parents of the 70 new babies in town, inviting them to the Baby Book Dedication which will be held in the library on March 28 from 10-noon. The trustees will, as they have in the past, purchase the books.

Debbie presented the revised Computer Policy. It was decided to add the word 'public' to the title so that it would be clear to patrons that this policy is applicable to the public using the library, and to students only during non school hours.

It was also decided to list the citation regarding federal computer use policy

Janel made a motion to accept the Computer Policy with these changes, and Pat seconded the motion which was passed.

The summer camp program will be an all day camp event with an art component in the morning and a games program in the afternoon. The art class will be taught by Lisa Bird. The afternoon camp will be run by Harold Vance and possibly Paul Chapman and will include board games, card games, and outside games.

The dates of the camp are July 20-24, 2015.

Youth can sign up for an entire day or a half day. The morning program costs \$125, and the afternoon, \$100. Supplies are included in the cost.

A motion was made by Liz and seconded by Janel that we continue to provide the 2 half scholarships. The trustees will continue to provide half scholarships for either/both camps.

At 7:50 the Board voted to go into executive session.

At 8:30 the Board voted to end executive session and adjourn the meeting.

The next Trustees' meeting is March 26

The next Joint Board meeting is April 16.

Respectfully submitted

Elizabeth Griffin