

Unapproved minutes  
Fairfax Community Library Trustees' Meeting  
December 18 2014.

Present: Debbie Landauer, Toni Jiwatram, Janel Gamm, Elizabeth Griffin, Pat McNall.

There was no correspondence.

There was no public input.

The minutes of the previous Library Trustees' Meeting were read and accepted.  
The treasurer presented the following figures; checkbook balance: 337.25; savings account; 5411.94; and CD 6050.62.

Old Business.

There were some changes noted for the upcoming 2015 budget. The minimum wage is \$9.15 and so the wages for the summer student employee will be \$2288.

The library anticipates receiving 2 two grants from the Vermont Department of Libraries in 2015. A \$500 grant will help with interlibrary loan costs, and a \$100 will go toward the summer reading program.

The rollover fund, as of 12/18/14 will have \$2107.88 deposited in it at the end of the year. Supplies were level funded, and the technology budget is lower than last year. The purchase of a 3D printer has been eliminated from the budget.

The cost for participating in the Green Mountain Consortium Listen Up Program, which is widely used by library patrons, has gone up to \$647, which is \$250 more than the previous year. The 3 year contract which we had has ended, thus increasing our cost. Debbie has volunteered to be on the Consortium Board, donating, as it were, 10 hours a year. This will allow the Library to participate in the Advantage program for free, eliminating the \$250 GMLC administration cost.

The \$247 increase in the Listen Up budget will come from the Rollover Fund this year, and be incorporated into the regular budget in 2016.

As part of an extended discussion of public library workers wages, the hours worked was discussed and reviewed.

It was noted that the library assistant works T Th from 2-8, Friday from 9-3; and Saturday from 9-1 during the school year. The library director works M-W 9-5:30 and 11-8, Thursday. This represents an increase in the hours the public librarians work. It should be noted that we have also extended library hours on Monday and Wednesday from 3 until 5:30. Many students avail themselves of this library time.

New Business

Debbie gave the trustees a letter detailing her concerns about her salary.

Toni has made corrections to the FCL Employee Policy. Toni made a motion to accept the Policy, Liz seconded, and it was approved effective January 1 2015.

The Trustees have accepted the resignation of Amy Murphy who is moving out of state. We will need to solicit another member to serve out her term until Town Meeting when the

interim will or someone else will need to run for the position. Pat McNall's term as trustee ends and another member will be sought who will need to have a petition filed and be put on the ballot.

Debbie would like to establish a Volunteer Recognition tradition to recognize the four to eight volunteers who donate much time to helping the library function. A discussion ensued about the best way to do this. Debbie will work on this.

Amazon Smile is a program by which not for profits can enroll, and promote their participation, and anyone who makes purchases through Amazon can do so through Amazon Smile, and the library will get a percentage of the sale. Debbie will investigate the particular details of this program and publicize it. The Trustees agreed that any funds so received will be dedicated to either the Baby Dedication Books, or the summer reading prizes.

Debbie has noted that there needs to be more shelving for adult fiction. An Eagle Scout has taken this as his Eagle Scout Project and will work on it during the coming year.

A discussion of the S. Burlington Patron Code of Conduct was tabled. Debbie will read and edit so that it is appropriate for our library, and the Trustees will examine it before the next Joint Board Meeting.

The Trustees entered Executive Session at 8:30 to discuss personnel evaluations. They came out of Session at 9 and the meeting was adjourned.

Respectfully Submitted

Elizabeth Griffin, secretary.