

Fairfax Community Library
Joint Board Meeting
January 8 2015

Unapproved Minutes

The Joint Board met in the conference room. Present were: Paula Dearborn, Jesse Cronin, Liz Griffin, Pat McNall, Toni Jiwatram, Debbie Landauer and Joy Mercer.

The meeting began at 6:30.

There was neither correspondence nor public input.

Old Business

The discussion and editing of the updated FCL Policy continued with the section "Personnel." It was noted that the Library Trustees are 'in charge' of the Public Library Director. The school librarian has no authority over the town librarian, and likewise, the town librarian has no authority over the school librarian. The town librarian does not supervise the school assistants, nor does the school librarian supervise town assistants. It was noted that they all work together and share tasks when the situation demands it.

When either of the librarians is absent, they leave a list of tasks for their respective assistants.

The following sentence was added to the section, "Personnel." "Each librarian shall supervise and delegate responsibilities to their respective staff."

A Patron Code of Conduct, based on a Code used by the S. Burlington Community Library, and edited by Liz and Debbie was presented to the committee as a document that would clarify and define acceptable and unacceptable patron behaviors. The long section about cell phones was deleted and a straightforward statement replaced it. Other editorial changes were made.

It was decided to add the FCL Patron Code of Conduct, the FCL Unattended Child Policy, the Library Space Use Policy, and the FCL Computer Use Policy as appendices to the FCL Policy.

A discussion ensued about children's use of computers during non-school hours. The public librarians do not act in loco parentis. It was agreed that the following statement should be put in the FCL Computer Policy. "The library assumes no responsibility for supervision of computer and internet use during non school hours by those who are minors."

The consensus of the group was that we had worked hard and well and had gone as far as we could go with the updating of the Fairfax Community Policy. The board will review the revised and finished copy for its approval at the April 16, 2015, meeting.

A motion was made by Jesse to accept the Patron Code of Conduct. It was seconded by Pat and approved.

At 8:15 Jesse made the motion to adjourn the meeting; it was seconded by Pat and approved. The next meeting of the Joint Board is April 16 2015.

Respectfully submitted

Elizabeth Griffin

